

Virginia Panel 59 Goals

Date: 21 September 2021

Event	Lead	Goal	Status	Target Completion Date	Milestones	Remarks
Update Bylaws	All	Compliant with 501.c.3 requirements and voting procedures	In Review with VAWSC		1. Feb 2019: Officers edited/updated; 2. March 2019: VAWSC notified; 3. May 2019 Assembly notified; 4. June 2019: Sent back to DR's by Chair for comment	June 2019: Decision made to resend Bylaws (current & proposed) to VAWSC as a reminder to have GR's comment Completed Oct 2019 (Fall Assembly)
Area Job Descriptions	All	Review all JD's & update as necessary	Accepted by VAWSC & posted	Oct-21		
Separate Alt Secretary/Alt Treasurer	All	The JD's have been separated	Complete	Feb-19		
Clarify Communication Links within Area	All	Ensure the Links of Service are followed	Improving – occasional breaks	Jan-21		On-Going
Clarify communication with Service Centers	All	Ensure the Links of Service are followed	On-Going			Need to continue to educate
Update Assembly Evaluation Questions	All	Make the questions relevant to each Assembly	On-Going			
More Coffee Service at Assembly	All	Increased at the last F2F Assemblies	Started!			

WSC Members as Spiritual Speakers	Terry	Continue to have WSC members outside of the Virginia Area as Spiritual Speakers	On-Going			
Adjusted - COVID Pandemic Goals						
Increase WebEx Virtual Meeting Platform Licenses	All	Increase capacity to meet Area needs due to Covid	3 Enterprise licenses have been purchased	Mar-21		Capacity expanded for all Area Members
Create a WebEx Tech Team	Becky	Train a staff to facilitate Area Meetings	Team fully working	Oct-20		Incredible support by Area Members
Update Group Records Form	Chris B. & Sue V.	The Change Form needed updating to reflect Hybrid & Virtual meetings	GR Coordinator with Web Coordinator updated form	Feb-21		Reflects Group status accurately and allows for easier updating of Area database and Web Site
Create Guidance on Virtual & Hybrid Meetings	All	Initial guidance posted	Guidance created	Feb-21		
Create Guidance on how to approve a SE Regional Trustee application	All	Drafted Guidance	Draft Guidance	Jul-21		First nominee from VA for SE Regional Trustee, Val. P., successfully submitted to Board of Trustees
Virtual Assemblies	All	Determine how to hold a Virtual Assembly	On-Going			
Virtual VAWSC	All	Determine how to hold a virtual VAWSC	On-Going			
Update Virginia Area Alateen Safety and Behavioral Guidelines	Stacy	Update Virginia Area Alateen Bylaws to meet WSO requirements	In Review with WSO			

Adopt PayPal for Assembly & Area Donations	Bruce	Add this App as a means for Area members to donate	Completed Oct 2016			Continue to encourage members to contribute via PayPal instead of paper checks.
Updated records to show Eastern Shore District left VA Area and affiliated with MD/DC Area	All	Work with District and Area to move a District between Areas	Complete			
Create Area Policy on Transforming Electronic Meetings to AFGs	All	Motion to create Task Force to develop Policy to be sent to 2021 Fall Assembly for approval by GRs	Area to vote on motion to proceed at Fall 2021 Assembly	March 2022		
Virtual Voting Process	All	Determine how to hold elections via WebEx	Implemented at VAWSC - Polling	October 2021		